

Guide to APA Style Basics

For more information consult the *Concise Rules of APA Style*, 6th edition Call Number: ref BF76.7 C66 2010

Formatting the Reference List

1. Reference list starts on a new page. Type the word “References” centered at the top of the page.
2. Double-space all reference list entries.
3. Use hanging indent form. The first line of each reference is set flush left and subsequent lines are indented 1/2 inch.
4. Arrange **alphabetically**, not by format of publication: book, journal, etc.
5. The author should be the first element, even for web pages. If no author is present, use editor name. If no editor is present, start with book title or article title.
6. List author’s last name, followed by a comma then initials for first and middle name. Do not spell out author’s first or middle name.
7. Use "&" instead of "and" when listing multiple authors of a single work.
8. For a journal article with more than seven authors, list the first seven authors and three periods, and then list the last author.
9. The date is always the second element and is contained in parentheses.
10. Book and periodical titles should be in *italics*. Volume numbers of periodicals should be in *italics*.
11. If a journal has both a volume and an issue number, write the volume number followed by the issue number in parenthesis. There is no space between the volume number and the open parenthesis.
12. Article titles are plain text. No quotes or italics.
13. Capitalize only the first word of the title and the subtitle for books, book chapters, and article titles.
14. Capitalize the first letter of each word in a periodical title except articles (a, an, the).
15. Each element (author, date, title, etc.) of a citation is separated by a period and one space.

For more detailed information on APA style please see <https://owl.english.purdue.edu/owl/> or <http://libguides.ndnu.edu/education>

Reference Examples

Book, one author:

Booker, K. M. (2007). *May contain graphic material: Comic books, graphic novels and film*. Westport, CT: Praeger Publishers.

Chapter from a book:

Marcus, J. (1989). The asylums of Antaeus: Women, war, and madness—Is there a feminist fetishism? In H. A. Veesser (Ed.), *The new historicism* (pp. 132-151). New York, NY: Routledge.

Journal article (print, microform), one author:

Mott, F. W. (1916). The effects of high explosives upon the central nervous system. *The Lancet*, 1, 331-338.

Journal article (print, microform), more than seven authors:

Martino, D., Draganski, B., Cavanna, A., Church, A., Defazio, G., Robertson, M.M., Frackowiak, R.S.,... Critchley, H.D. (2008, Jul). Anti-basal ganglia antibodies and Tourette's syndrome: A voxel-based morphometry and diffusion tensor imaging study in an adult population. *Journal of Neurology, Neurosurgery, and Psychiatry*, 79(7), 820-822.

Journal article (online from a library subscription database), two authors:

With DOI: Morio, H., & Buchholz, C. (2008). How anonymous are you online? Examining online social behaviors from a cross-cultural perspective. *AI & Society*, 23(2), 297-307. doi:10.1007/s00146-007-0143-0

Without DOI: Longaretti, L., & Wilson, J. (2006). The impact of perceptions on conflict management. *Educational Research Quarterly*, 29(4), 3-15. Retrieved from Academic Search Premier database.

Journal article (online from an Internet-only journal), two authors:

Sheehan, K.B., & Morrison, K.D. (2009, March). Beyond convergence: Confluence culture and the role of the advertising agency in a changing world [online exclusive]. *First Monday*, 14(3). Retrieved from <http://www.firstmonday.org>

Newspaper article, one author:

Tommasini, A. (1998, October 27). Master teachers whose artistry glows in private. *The New York Times*, p. B2.

Newspaper article, no known author; retrieved from *The New York Times* website:

Cigarette sales fall 30% as California tax rises. (1999, September 14). *The New York Times*. Retrieved from <http://www.nytimes.com>

Article from *CQ Researcher* (electronic version):

Hatch, D. (2003, June 6). Drug company ethics. *The CQ Researcher Online*, 13, 521-544. Retrieved from <http://library.cqpress.com/cqresearcher>

Web page with no known author and no known date:

GVU's 8th WWW user survey. (n.d.). Retrieved from http://www.cc.gatech.edu/gvu/user_surveys/survey-1997-10/

Reference Citations in Text

In addition to the list of references at the end of your paper, you need to cite your sources in the text of your paper. The author's last name and the year are always listed. If the article has six or more authors, write only the first author's name, followed by "et al." If there is no known author, list the title in quotation marks and the date. A page or paragraph number is required for verbatim quotations.

For more detailed information on APA style in-text citation, please see <https://owl.english.purdue.edu/owl/> or <http://libguides.ndnu.edu/education>

Examples of Citations in Text

Author's name in text (no page number):

Cassell and Jenkins (2000) compared reaction times...

Author's name in reference (no page number):

In a recent study of reaction times (Cassell and Jenkins, 2000)...

Author's name in text (page number):

According to Cuno (2008), "For years, archaeologists have lobbied for national and international laws, treaties, and conventions to prohibit the international movement of antiquities" (p.1).

Author's name in reference (page number):

At least one scholar argued that, "The term 'Czechoslovak' had become a rich source of contention almost immediately after the state's formation" (Innes, 2001, p.16).

No known author: Use an abbreviated version of the title of the page in quotation marks to substitute for the name of the author. Example:

A similar study was done of students learning to format research papers ("Using APA," 2001).

No known author or date: Use the first few words from the title and the abbreviation n.d. ("no date"). Example:

In another study of students and research decisions, it was discovered that students succeeded with tutoring ("Tutoring and APA," n.d.).