

## L E T T E R   O F   R E F E R E N C E

TO THE STUDENT

Name \_\_\_\_\_  
(last/family)                      first                      middle                      former last name if any

Preferred Name \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Applying as a:  Freshman from \_\_\_\_\_ High School.

Transfer from \_\_\_\_\_ College/University.

*Please read and sign the statement below.*

I waive the opportunity to review the information contained on this form:  yes  no

Signature \_\_\_\_\_ Date \_\_\_\_\_

The reference is an important part of your application to NDNU. Please give this form (well in advance!) to a teacher, counselor, or school administrator who knows you well. Please be considerate and provide your reference with a stamped envelope addressed to the **Office of Admissions, Notre Dame de Namur University, 1500 Ralston Ave., Belmont, CA 94002-1997.**

TO THE REFERENCE

Thank you for taking part in such an important process. The Admissions Committee at NDNU appreciates your valuable input into our decision making. Please provide us with your honest assessment of this candidate's ability in the categories listed below.

How would you rate the candidate compared to other students at your school for:

	<i>Exceptional</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>No Basis for Assessment</i>
Written Expression					
Oral Expression					
Critical Thinking					
Intellectual Curiosity					
Creativity					
Social Maturity					
Character					
Commitment to Helping Others					

*over...*

I offer the following recommendation for this candidate for admission to NDNU:

enthusiastically recommend  recommend  recommend with reservations  not recommend

This recommendation is based upon my experience with this candidate in the following classes/activities: \_\_\_\_\_

\_\_\_\_\_

*Please feel free to provide additional information in an attached letter.*

This student's test scores (if known): SAT Verbal \_\_\_\_\_ SAT Math \_\_\_\_\_ ACT \_\_\_\_\_

This student's class rank: \_\_\_\_\_/in a class of \_\_\_\_\_  Our school does not rank.

I am familiar with NDNU's admission standards and programs:  yes  no

Name \_\_\_\_\_  
*last name first name middle name*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ School/College \_\_\_\_\_

Address \_\_\_\_\_  
*number and street*

\_\_\_\_\_  
*city state zip country*

Phone (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

*Please return this form directly to Office of Admissions, Notre Dame de Namur University, 1500 Ralston Ave., Belmont, CA 94002-1908.  
We welcome your comments.*