NDNU
NOTRE DAME DE NAMUR UNIVERSITY

Recommendation for Curricular Practical Training

The Citizenship & Immigration Services defines "Curricular Practical Training" as employment which is an integral part of a student's curriculum. Except required by certain graduate programs, students must have been in valid F-1 status for one academic year (2 semesters) before engaging in Curricular Practical Training.

There are two categories of Curricular Practical Training:

- Off-campus internship or practicum is required by curriculum.
- Off-campus internship or practicum is required by an internship course where academic units are earned and applied towards a degree program.

Student Name:_____ NDNU ID #_____ Major:_____

DESCRIPTION OF THE PROPOSED TRAINING

Name of Company:_____

Address of Company:_____

Job title:_____

NUMBER OF HOURS PER WEEK

___ Part-time (20 hours per week or less)

___ Full-time (more that 20 hours per week)

BEGINNING DATE:_____ ENDING DATE: _____(within time period of internship course)
(mm/dd/yy) (mm/dd/yy)

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I have reviewed the above named student's offer of employment and have determined that it meets the guidelines for curricular practical training as follows:

☐The proposed employment fulfills the following degree requirement:

_____

☐The proposed employment fulfills the requirement of the following internship course:

____ units of _____ under the supervision of _____

_____
Signature of Advisor Print Name of Advisor Date

To the student: to receive employment authorization you must make an appointment with the International Student Coordinator, and bring this completed form with you to your appointment.