

NDNU

Academic Advisor's Verification of Academic Status for International Students Program Extension

Date _____ Student I.D. _____ E-mail _____

Family Name _____ First Name _____

Local Address: _____

Local Phone: _____ Cell Phone: _____

Dear Academic Advisor or Department Head: The above-named student has applied for an extension of his or her immigration documents. Please provide the information requested below:

1. The student is engaged in the following academic program:

Major _____ Degree _____

Number of credits required for the degree _____

Number of credits accumulated toward the degree _____

Semester/Year expected to complete program of study (month/day/year) _____

2. Is this student making normal progress toward his or her current degree?
Yes No
3. Do you recommend this student be given additional time to continue his or her studies?
Yes No
4. This student has not yet completed the current program of study due to:
(please check all that apply)

Delay caused by a change in major field of study

Delay caused by lost credits upon transfer to our school

No unusual delay. The original length of time given to complete studies was not reasonable for an average student in this program

Other (please explain on the reverse side of this form)

Signature _____ Title _____

Print Name _____ Date _____

*Please return this form to an NDNU International Student Coordinator:
Ralston Hall 210.*

NDNU

F-1 Students seeking to extend their academic program must complete the following before the program end date on their I-20:

- 1) Have their academic advisor or the department head fill out the “Verification of Academic Status” form.
- 2) Submit a new completed Certificate of Finances form along with proof of finances
- 3) Bring the above documents to an International Student Coordinator in Ralston Hall 210 before their program end date.

Note: After the program end date on the I-20 has passed, an International Student Coordinator cannot grant a program extension. The F-1 student must then apply for reinstatement.