To the student:

To receive employment authorization you must make an appointment with the International Student Coordinator, and bring this completed form with you to your appointment.

The Citizenship & Immigration Services defines "Curricular Practical Training" as employment which is an integral part of a student's curriculum. Except required by certain graduate programs, students must have been in valid F-1 status for one academic year (2 semesters) before engaging in Curricular Practical Training.

There are two categories of Curricular Practical Training:

- Off-campus internship or practicum is required by curriculum.
- Off-campus internship or practicum is required by an internship course where academic units are earned and applied towards a degree program.

Student Name:______________________ NDNU ID #___________ Major:_____________

DESCRIPTION OF THE PROPOSED TRAINING

Name of Company:______________________________________________________________

Address of Company:____________________________________________________________

Job title:__________________________________________________________

NUMBER OF HOURS PER WEEK

___ Part-time (20 hours per week or less)
___ Full-time (more that 20 hours per week)

BEGINNING DATE:_________ ENDING DATE: ________(within time period of internship course) (mm/dd/yy) (mm/dd/yy)

I have reviewed the above named student’s offer of employment and have determined that it meets the guidelines for curricular practical training as follows:

☐ The proposed employment fulfills the following degree requirement:

_____________________________________________________________________________

☐ The proposed employment fulfills the requirement of the following internship course:

___ units of __________________ under the supervision of _____________________________

_____________________________________________________________________________

Signature of Advisor                             Print Name of Advisor                                 Date

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Form #CPT-1 rev 12/08/2008