



## **Summary of Tuition Policies for an Academic Year (June 1 – May 31)**

### **Registration Fee and Deposit**

In order to hold placement, there is a registration fee of \$200 for each academic year for the first child and \$150.00 for each additional child. This fee is non-refundable. In addition, there is a deposit of \$600 per child, which is non-refundable after June 1. The deposit is applied against tuition. After June 1, the tuition deposit is non-refundable and non-transferable, even if you withdraw your child from the Early Learning Center prior to the start of the program for which your child has been enrolled.

### **Obligation for Full Annual Tuition**

You are liable for the full annual tuition on August 1. You may elect to pay the full annual tuition on August 1 or you may arrange with Tuition Management Systems to pay the tuition in installments. However, by signing the Enrollment Contract, you are obligated for the full amount thereof.

### **Sibling Discounts**

There is a 20% tuition discount for each additional sibling.

### **Late Payment or Delinquent Accounts**

In the case of the delinquent accounts or late payment of fees, the child may not be permitted to attend school. The child's return will be conditional on payment of all past due amounts including collection fees, and the continued availability of a space in the classroom, which the school does not guarantee. The payor will be held responsible for reasonable attorney's fees and collection costs for the collection of any amount not paid.

### **Withdrawal from School**

#### **Voluntary Withdrawals**

- If, after the first day of school, you withdraw your child from the Early Learning Center for any reason, you shall remain liable for the full tuition for the academic year.

#### **Involuntary Withdrawals**

- If during the academic year, there is an administrative withdrawal initiated by the Early Learning Center, the child's tuition will be the greater of \$1,000 per child or the prorated weekly rate (tuition/number of weeks).

#### **Medical Leaves/Withdrawals**

- Medical leaves/withdrawals will be reviewed on a case by case basis.