

REQUEST TO WITHHOLD DIRECTORY INFORMATION

Notre Dame de Namur University, as a matter of policy, will release the following Directory Information to anyone upon request:

- Student's Name
- Address (campus, local and/or permanent)
- Telephone numbers
- Date and place of birth
- Major field of study and classification
- Dates of attendance, degrees, and honors received
- Most recent previous educational institution attended
- Weight and height of members of intercollegiate athletic teams

Information will be withheld and released only with written permission.

Upon receipt of this form, Directory Information will be withheld from classmates, other students, and outside (public) inquiries. We do not provide listings and addresses of the entire student body to outside entities.

Student records are available to authorized university personnel for internal use. Pertinent information is released in accordance with any agreements you have signed for loans or scholarships.

See reverse side for university policy.

To the Registrar:

I hereby request that my directory information be withheld.

Name (please print)

Student ID#

Signature

Date

OFFICE USE ONLY

Processed by

Date

