

To: NDNU Employees
From: Human Resources
Re: 2011-2012 Holiday Schedule

Listed below is the Holiday Schedule for the 2011-2012 academic year. The following paid holidays will be observed by full-time employees provided the employee worked the last regularly scheduled day prior to the holiday and works the first regularly scheduled day after the holiday or is on authorized leave. Part-time employees working over 1000 hours a year will receive pro-rata pay for any holiday falling on a regularly scheduled workday.

2011

New Year's Day	December 31, 2010	Friday
Martin Luther King Jr.	January 17	Monday
President's Day	February 21	Monday
Good Friday	April 22	Friday
Memorial Day Observed	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Thanksgiving Day	November 24	Thursday
Day after Thanksgiving	November 25	Friday
Christmas Eve	December 23	Friday
Christmas Day	December 26	Monday
Day after Christmas	December 27	Tuesday
Holiday	December 28	Wednesday
New Years Eve	December 29	Thursday

2012

New Year's Day	December 30, 2011	Friday
Martin Luther King Jr.	January 16	Monday
President's Day	February 20	Monday
Good Friday	April 6	Friday
Memorial Day Observed	May 28	Monday