



Commission on Teacher Credentialing

1900 Capitol Avenue Sacramento, CA 95811 (916) 322-6253 Fax (916) 898-0086 www.ctc.ca.gov

Professional Services Division

May 13, 2024

Dr. Caryl Hodges, Dean
School of Education and School of Psychology
Notre Dame de Namur University
1500 Ralston Avenue
San Mateo, CA 94002

Dear Dean Hodges:

This letter serves as acknowledgement that the Commission on Teacher Credentialing has received your request to reclassify the Preliminary Administrative Services program at Notre Dame de Namur University from “approved-active” status to “approved-inactive” status effective May 6, 2024. The request was formally presented to and acknowledged by the Committee on Accreditation on May 2, 2024.

Inactive programs participate in accreditation activities in a modified manner, as specified in the [Accreditation Handbook](#). Inactive programs may remain inactive for no longer than a period of 5 years at which time the institution must determine whether to withdraw or reactivate the program. The program may not enroll new candidates while the program is inactive. The Committee on Accreditation must approve all requests to reactivate inactive programs. Please contact the Commission for appropriate procedures to reactivate an inactive program.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation at chickey@ctc.ca.gov.

Sincerely,

Cheryl Hickey
Administrator of Accreditation

CH/mb