



August 14, 2023

General Institutional Precondition (2) Enrollment and Completion Assurances

Notre Dame de Namur University School of Education, as program sponsor for the Preliminary Multiple Subject Credential, Preliminary Single Subject Credential, Preliminary Education Specialist Mild/Moderate Support Needs, Preliminary Education Specialist Extensive Support Needs, and Preliminary Administrative Services Credential programs, assures that (i) once a candidate enrolls in the program the candidate will be able to complete the program even if the program or university closes (ii) if a candidate elects to withdraw from the program, the program will provide documentation verifying the course work and field practicum placements completed meets NDNU program and CTC credential requirements, that the candidate has copies of all documents requested by the institution up to the date of withdrawal required to meet NDNU program and CT requirements [basic skills verification, subject matter competency verification, Certificate of Clearance, etc.], and knows how to order NDNU transcripts to submit to the new program; (iii) candidates are dropped from the program based on established criteria, (iv) candidates admitted to another approved program to complete the requirements experience minimal disruptions for that authorization.

In addition, NDNU assumes that the institution, including School of Education as program sponsor for the Preliminary Multiple Subject Credential, Preliminary Single Subject Credential, Preliminary Education Specialist Mild/Moderate Support Needs, Preliminary Education Specialist Extensive Support Needs, and Preliminary Administrative Services Credential programs, in the event of the program or institution closing, has in place a plan, which includes provisions for individual transition plans for each candidates as well as a plan for candidates and graduates to access their student records.

A handwritten signature in black ink that reads "Caryl Hodges".

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