
TCE TIPS

- Check for double-dips with CDIV
- Check for upper-division units--on the back of university transcripts or online [course numbering system]
- Check for duplication of coursework between transcripts and with AP scores
- No Credit by Exam units: appears at top of transcript as "Credit by Exam." [internal exams at the transfer institution, listed on a transcript; does NOT refer to external exams like AP, CLEP, or IB scores; as one example, proficiency exam that allows a student to waive the LD Composition requirement]
- No credit for Library Competency
- No GE credit for 1- or 2-unit courses in most cases [VPA: courses must be within same genre, and taken within 4 semesters] [Science lab courses] [PE] [ENG crs that is part of a series of three one-unit courses]
- No credit for College Algebra
- No elective credit for non-GE Math courses; these are remedial
- No credit for remedial Reading Skills or Writing Skills courses
- No credit for College/Student success courses. See Articulation tracker for rules on Career and Life types of courses.
- No credit for CBOT courses from SMCCD—these are non-transferable basic office applications
- Basic Computer Office Applications: MS Suite (Word, Excel, Powerpoint, Access). Will accept Quickbooks, Intermediate Excel.
- No credit for keyboarding/typing
- **Elective credit only for first term of half-speed language courses.** The colleges that now offer half speed language courses and have an articulation agreement with NDNU are: Canada, Chabot, CSM, Skyline; CCSF; and Napa Valley.

Notes: CSM. In the past, a student could satisfy the NDNU modern language requirement by taking SPAN 110 and 120; by taking the halfspeed SPAN 111, 112, 121, and 122; or by a combination of full and half-speed courses. CSM no longer offers SPAN 111. True beginners may choose to enroll in SPAN 110, and those students with some experience in Spanish may want to enroll in SPAN 112. CCSF, American Sign Language. A student may complete 3 of the 4 half-speed courses in American Sign Language required to complete the NDNU language requirement, but not the fourth course. CCSF does not offer AMSL 2B.

- **Elective credit only for first quarter of language.** Within the California community college system, the campuses on the quarter system are De Anza, Foothill, and Lake Tahoe.
- Don't include Theory courses in the 8.0 unit PE total (such as Theory of Football Strategy)
- Credit for "P" or "CR" only if equivalent to "C" or higher (no C-). Check the back of the transcript or the online catalog.
- **Unit count:** LD and UD
- Vocational vs Technical Course
- **Articulation Agreements.** NDNU has articulation agreements with 40 public and private colleges. Check the articulation agreement for the transferability of courses to meet NDNU GE and US History requirements, as well as lower division prerequisites for the NDNU majors.