

What courses satisfy degree requirements?

A student or an advisor can see what courses satisfy degree requirements. This is accessed through the Degree Audit on Campus Portal.

From the student's perspective:

Have the student log into Campus Portal.

Click Course Schedules. Change the term in the drop down menu to the term that you are going to be advising for.

The screenshot shows the Notre Dame de Namur University Campus Portal. The user is logged in as Stefano Tabios. The main content area is titled "Course Schedules - Add/Drop Courses". It features a form with "Term" set to "2013-2014 Fall" and "Division" set to "Undergraduate - 1st Degree". A message states: "You have holds and are not allowed to Add and Drop courses.. The Add/Drop Period is closed. You are currently registered for 18 credits (You may not drop to 0 units. To do so, you must come to the Registrars office)". Below this, a "Holds" table is displayed:

Hold	Type
BH - Contact Business Office	Registration hold

Click on the Student Tab.

From here, click Advising and Registration on the left hand side.

The screenshot shows the "Advising and Registration" page. The user is logged in as Stefano Tabios. The main content area is titled "Advising and Registration" and contains a "Steps for Registering for Classes" section with four steps: 1. Make an appointment with your advisor. 2. Obtain your advisor's signature. 3. Your advisor is here to help you. 4. After the online add/drop period, check the academic calendar. Below this, a "Graduation Requirements" section is shown for Stefano Tabios, with a "Requirements Summary" table:

Name	Status
Institutional Requirement	Not Met
BA - Freshman GE Core	Not Met

Click Degree Audit on the left hand side.

What courses satisfy degree requirements?

Welcome back: [redacted] ([Personal Info](#) | [Logout](#))

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Students

[Default Page](#)

Advising and Registration

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- [On-Line Registration](#)
- [Student Course Schedule](#)

Grade Report

Advising and Registration

Degree Audit

[redacted]

Requirements Summary

Name	Status
Institutional Requirement	✗ Not Met
BA - Freshman GE Core	✗ Not Met
BA - English	✗ Not Met
Miscellaneous Electives	✓ Met

[View All Details](#)

Click “view all details”.

Advising and Registration

Degree Audit - Degree Audit Summary

[Degree Audit](#) > Degree Audit Summary

Student Name

Address

City, State, Zip

email address

Major 1: **English**

Credits Earned: 101.00

Overall GPA: **3.536**

Last Term GPA: 0.0000

Probation Status:

Advisors

Marc Wolterbeek Undergraduate - 1st Degree

Debra Lambert Undergraduate - 1st Degree

1 Administrator - Major 1 Advisor, Undergraduate - 1st Degree

Requirements Summary

Requirement	Year	Aim	Hours Needed	Hours Earned	Hrs. in Progress	Quality Points	GPA	Status
Institutional Requirement	2010	INST	0.00	0.00	0.00	0.0000	0.0000	✗ Not Met
BA - Freshman GE Core	2010	GENED	0.00	53.00	8.00	170.60	3.412	✗ Not Met
BA - English	2010	MAJOR	0.00	32.00	14.00	116.60	3.643	✗ Not Met
Miscellaneous Electives	2010	FREE	0.00	26.00	1.00	95.20	3.661	✓ Met

[Degree Audit](#)

Click “Recalculate student progress” before moving forward. This page gives you a list of the categories of degree requirements. It also tells you the number of units a student has earned, their last semester’ GPA, and their overall GPA. Beginning fall 2013, this will also tell you if the student is on Academic Warning or Probation. You can see if a student has met all of the requirements for a particular category.

Click on each requirement to see groups of requirements.

Institutional Requirements:

What courses satisfy degree requirements?

Advising and Registration

Degree Audit - INSTREQ

[Degree Audit](#) > [Degree Audit Summary](#) > INSTREQ

Institutional Requirement

Category Requirements	Status	Needed	Earned
Requirement			
US History Requirement (Required)	✔ Met	1 Requirement(s)	1 Requirement(s)

Other Requirements	Status	Needed	Earned
Requirement			
Upper Division Units	✔ Met	46.00 Units	59.00 Units
Career Development Reqmt	✔ Met	3.00 Units	3.00 Units

[Degree Audit](#)

Click on the US History requirement to see what courses satisfy the requirement, or to see how the student satisfied it.

Degree Audit - USHIST

[Degree Audit](#) > [Degree Audit Summary](#) > [INSTREQ](#) > USHIST

US History Requirement

US Hist: 3.0 un req'd OR High Sch US History crs with min grade of C

Req	Description	Status	Course	Course Title	Hours Needed	Earned	Grade Needed	Earned
HST1020	UNITED STATES HISTORY	✘ Not Met	See available courses...		2.67			
HST2300	AMERICAN HISTORY: 1607-18	✘ Not Met	See available courses...		3.00			
HST2310	AMERICAN HISTORY:1877-PRE	✘ Not Met	See available courses...		3.00			
HST2330	HISTORY & POLITICS OF CIV	✘ Not Met	See available courses...		3.00			
HST2340	AMERICA'S ETHNIC HISTORY	✘ Not Met	See available courses...		3.00			
PSC2320	THE CONSTITUTION	✘ Not Met	See available courses...		3.00			
LDVAMER	LDV US History	✘ Not Met	See available courses...		2.67			
LDVAMERC	LDV US History - CDIV	✘ Not Met	See available courses...		2.67			
HS USHS	High School US History	✔ Met						

[Degree Audit](#)

[Recalculate Student Progress](#)

To see if one of the courses on the list is being offered, click “see available courses”. If the course is being offered, you will see it.

Advising and Registration [Printer Frie](#)

Degree Audit - Results

[Degree Audit](#) > [Degree Audit Summary](#) > [INSTREQ](#) > [USHIST](#) > Results

Search Results

[Search Again](#) Term: Division: Other previously selected search criteria still apply.

Add	Course Code	Name	Faculty	Seats Open	Status	Schedule	Credits	Begin Date	End Date
	HST_1020_01	US History	Andrews, Patricia Lorraine	10/25	O	MWF 9:00 AM-9:50 AM; NDNU Campus, Cuvilly Hall, Cuvilly 1	3.00	8/28/2013	12/14/2013

To go back to the list of broad categories, click on “Degree Audit Summary”.

Click on the “BA Freshman GE Core” to see what courses are required for the general education requirements.

What courses satisfy degree requirements?

Advising and Registration

Degree Audit - CC BA FR

[Degree Audit](#) > [Degree Audit Summary](#) > CC BA FR

BA - Freshman GE Core

Core Curriculum: BA degree

Course Requirements							
Req	Description	Status	Course	Course Title	Hours Needed	Grade Needed	Earned
IDS1100	First Year Experience (Required)	Met	IDS 1100 05	First-Year Experience	4.00	4.00	A-
ENG1032	LDV College Writing (Required)	Met	LDV WRIT	English Lang	2.67	3.00	TRX
ENG1040	CLASSICS OF WORLD LIT I (Required)	Met	ENG 1040 01	Classics of World Lit I	2.67	4.00	A
HST1000	WORLD HISTORY I (Required)	Met	HST 1000 02	World History I	2.67	3.00	A
HST1010	WORLD HISTORY II (Required)	Met	HST 1010 02	World History II	2.67	3.00	C

Category Requirements			
Requirement	Status	Needed	Earned
Math Core (Required)	Met	2.67 Units	3.00 Units; 1 Requirement(s); 12.00 Quality Points; GPA (4.000)
UD Writing Proficiency (Required)	Met	3.00 Units	3.00 Units; 1 Requirement(s); 12.00 Quality Points; GPA (4.000)
Language Core 6.0 un (Required)	Required	1 Requirement(s)	3.00 Units; 8.10 Quality Points; GPA (2.700)
Philosophy Core (Required)	Met	2.67 Units	3.00 Units; 1 Requirement(s); 9.00 Quality Points; GPA (3.000)
Religious Studies Cor 6.0 (Required)	Met	5.33 Units	6.00 Units; 2 Requirement(s); 21.90 Quality Points; GPA (3.650)
Visual/Perform Arts Core (Required)	Met	2.67 Units; 1 Requirement(s)	3.00 Units; 1 Requirement(s); 12.00 Quality Points; GPA (4.000)
Soc/Beh Sciences Core (Required)	Met	5.33 Units	6.00 Units; 2 Requirement(s); 18.00 Quality Points; GPA (3.000)
Cultural Diversity 6.0 un (Required)	Met	5.33 Units	6.00 Units; 2 Requirement(s); 19.80 Quality Points; GPA (3.300)
Natural Science Core (Required)	Met	2.67 Units	3.00 Units; 1 Requirement(s); 9.00 Quality Points; GPA (3.000)

[Degree Audit](#)

Click on each category to see which course will satisfy the requirements. If a student has already taken a course, the course and grade will appear on this screen.

The example pictured here tells what courses satisfy the Cultural Diversity requirement for this particular student:

Degree Audit - CDIV

[Degree Audit](#) > > [Degree Audit Summary](#) > [CC BA FR](#) > CDIV

Cultural Diversity 6.0 un

Cultural Diversity: 6.0 un req'd. Crs applied to Cult Div will NOT be applied to Cult/Lang.

Course Requirements							
Req	Description	Status	Course	Course Title	Hours Needed	Grade Needed	Earned
ART2205	ART HISTORY:ART OF THE AM	Not Met	See available courses...		3.00		
ART2230	ART HIST:ART/REL FAR EAST	Not Met	See available courses...		3.00		
BUS2024	COMPARATIVE INTERNATIONAL	Not Met	See available courses...		3.00		
BUS2040	WOMEN IN MANAGEMENT	Not Met	See available courses...		3.00		
BUS2116	ECON DEV OF LESS DEV COUN	Not Met	See available courses...		3.00		
BUS2124	INTERNATIONAL ECONOMICS	Not Met	See available courses...		3.00		
BUS2332	INTERNATIONAL MARKETING	Not Met	See available courses...		3.00		
BUS2335	INTERNATIONAL BUSINESS	Not Met	See available courses...		3.00		
COM2416	THE HOLOCAUST	Not Met	See available courses...		3.00		

The list continues.

Click on each course to see if it is being offered in the next semester.

The degree audit looks basically the same from the advisor's perspective, with the exception of the first few screens.

When you log in as an advisor, click course schedules, and change the term to the one you will be advising in, as you did above. Click the Faculty Tab.

What courses satisfy degree requirements?

Click Advisee Roster, and type in the last name or ID number of the student you will be working with. Click “search”.

The student should appear.

Click the student’s name. You will get some biographical information about the student.

Faculty

Advisee Roster - Advisee Details

[Advisee Roster](#) > [Advisee Details](#)

Student Name

Classification: Junior
Enrolled Date: 9/1/2010
Planned Grad: 5/2/2014
Max Credits: 21.00
Advisor(s): 1 Administrator

Academic Status: Full-time
Major: English

Holds

Code	Type	Begin Date	Expiration
BH	Transcript hold Registration hold	5/22/2013	N/A

Tools and Information

Academic History Course History GPA Projection Grade Report Unofficial Transcript	Registration Student Schedule Advanced Course Search
Advising Advisee Meetings Course Needs Degree Audit Major Exploration	Address Address

Click on Degree Audit. From here, everything is the same.

Faculty

Advisee Roster - Degree Audit Summary

[Advisee Roster](#) > [Advisee Details](#) > Degree Audit Summary

Credits Earned: 101.00
Overall GPA: 3.
Last Term GPA: 0.0000
Probation Status:

Major 1: **English**

Advisors

1 Administrator - Major 1 Advisor, Undergraduate - 1st Degree

Requirements Summary

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[Degree Audit](#)