Residence Internet Activation Instructions

You do not need this to access the wireless network; however, if you would like to use an Ethernet cable, please follow the instructions below:

1. Go to **webinfo.ndnu.edu/forms/reslife**.

2. Scroll to the bottom of the page and click "I agree to the Terms of Use."

3. Click through to the form by clicking "Next" at the bottom of the page.

4. Fill out the demographic information at the top of the form.

5. Under "Equipment Information," input your device type, and Physical Address (see #6)

6. Follow the instructions to find your Computer's Physical Address:

   a. **Windows XP:**
      i. Click Start, then choose Run.
      ii. Type: cmd
      iii. Click OK. A new window will open with a prompt.
      iv. Type: ipconfig /all
      v. Press Enter on the keyboard.
      vi. Scroll up or down and locate the "Ethernet Adapter Local Area…" section.
      vii. Write down the "Physical Address" number-letter sequence and enter it in the form.

   b. **Windows Vista 7:**
      i. Click Start.
      ii. On the Search Bar, type: Command Prompt
      iii. Click on the program "Command Prompt," then a new window will appear.
      iv. Type: ipconfig /all
      v. Press the Enter-Key on the keyboard
      vi. Scroll up or down and locate the "Ethernet Adapter Local Area...." section.
      vii. Write down the "Physical Address" number-letter sequence and enter it in the form.

   c. **MacIntosh OS-10.5 or Above**
      i. From the Apple menu | **Systems Preferences** | **Network**
      ii. Click **Ethernet** or **Built-in Ethernet** on the left
      iii. Click the **Advanced** button
      iv. Click the **Ethernet** tab
      v. Write down the "Ethernet ID" or "Physical Address" number-letter sequence (e.g. 00-0A-0B-0C-0D-0E) and enter it in the form.

   d. **MacIntosh OS 10.4 and below**
      i. From the Apple menu | **Systems Preferences** | **Network**
      ii. Under **Show**, choose **Built-in Ethernet**
      iii. Click on the **Ethernet** tab.
      iv. Write down the "Ethernet ID" or "Physical Address" number-letter sequence (e.g. 00-0A-0B-0C-0D-0E) and enter it in the form.

7. Click "Submit." You will be notified via your NDNU e-mail when OIT has approved your device (12-24 hours).

If you have any questions regarding the Internet Activation Instructions, please contact the OIT Help Desk at 650-508-3555.