

NOTRE DAME DE NAMUR UNIVERSITY  
FACULTY DEVELOPMENT COMMITTEE

# APPLICATION FOR RESEARCH GRANT

Research Grants are available to full-time and part-time faculty. These awards may support travel for purposes of research but not to attend conferences (for those, the travel reimbursement request process should be followed).

Please complete the following and attach as a cover sheet to your application. Submit your application as a PDF file electronically to the chair of the Faculty development Committee. The application deadline is February 15<sup>th</sup>.

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Project Title: \_\_\_\_\_ Date: \_\_\_\_\_

Grant applications should include the following, attached to this form.

1. Title and summary of faculty development project being proposed.
2. Activities and methodology.
3. Purpose and value for you and for NDNU. [Please address expected contributions to the following fields: a. online pedagogy/technology b. student engagement c. community engagement d. diversity e. any other]
4. Estimated timetable for conducting and completing activities.
5. Audience for whom your results might be published or presented.
6. Itemized budget, which may include stipends

Please note that research project must be completed and all the receipts must be submitted in the fiscal year (July 1st to June 30th) for which the grants are awarded. Exceptions may be granted to multi-year projects.

Also note: If your proposed research involves human subjects, documentation of IRB approval must be submitted before funds can be awarded.

Acceptance of research grant funds includes a commitment by the faculty member to present their results at a faculty colloquium, the semester following the completion of the research project.