

# 2023 Holiday Schedule

|                             |                  |                  |
|-----------------------------|------------------|------------------|
| New Year's Day Observed     | January 2        | Monday           |
| Martin Luther King Jr. Day  | January 16       | Monday           |
| President's Day             | February 20      | Monday           |
| Good Friday                 | April 7          | Friday           |
| Memorial Day                | May 29           | Monday           |
| Juneteenth                  | June 19          | Monday           |
| Independence Day            | July 4           | Tuesday          |
| Labor Day                   | September 4      | Monday           |
| Thanksgiving Day            | November 23      | Thursday         |
| Day after Thanksgiving      | November 24      | Friday           |
| Christmas Day               | December 25      | Monday           |
| Office Closed (Holiday Pay) | December 26 – 29 | Tuesday - Friday |
| 2024 New Year's Day         | January 1, 2024  | Monday           |

\* Holidays that fall on a Saturday or Sunday are observed the Friday before or the following Monday.

Paid holidays will be observed by full-time employees, provided the employee worked the last regularly scheduled day prior to the holiday and works the first regularly scheduled day after the holiday or is on authorized leave. Part-time employees working over 1000 hours a year will receive pro-rata pay for any holiday falling on a regularly scheduled workday.